

**MINUTES FOR THE TOWN OF CARROLLTON**  
**February 5, 2018**

The council for the Town of Carrollton met in regular session on Monday, February 5, 2018, at 6:00 p.m., at City Hall, 206 W. Washington, Carrollton, MO 64633.

**ROLL CALL**

Roll call was taken and answered by the following: Councilwoman Mohn, Councilwoman Horine, Mayor Mathis and Councilman Shields. Councilwoman Machado and Counselor Cowherd were absent and Ward III vacant.

City Clerk Reimer gave the oath of office to Lisa Moeller for Councilwoman Ward III.

**APPROVAL OF AGENDA**

***A motion was made by Councilwoman Mohn and seconded by Councilwoman Horine to approve the agenda as presented. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

**APPROVAL OF MINUTES.**

Minutes from the ***Regular Meeting held on January 16, 2018*** were presented.

***A motion was made by Councilwoman Horine and seconded by Councilwoman Mohn to approve the minutes as presented for the Regular Meeting held on January 16, 2018. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

**TABLED ITEM**

No Agenda.

**NEW BUSINESS**

- a. Adopting Bill 2018-2, Ordinance 2018-1259: An Ordinance Repealing Section 105-070 Of The City Code In Regard To Election Activities By Appointed Officers Or Employees.

Clerk Reimer read Bill 2018-2, Ordinance 2018-1259 by Title  
Councilman Shields requested a second reading of the Ordinance by Title.

***A motion was made by Councilman Shields and seconded by Councilwoman Horine to accept Ordinance No. 2018-1259. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

- b. Adopting Bill 2018-3, Ordinance 2018-1260: An Ordinance Adding Sections To Chapter 515, Article I, To The Municipal Code In Regard To Rental Properties, And Setting Effective Date.

Clerk Reimer read Bill 2018-3- Ordinance 2018-1260 by Title.

Adopting Building Code – proper maintenance must be maintained. The Town has never had Codes addressing this and currently cannot do anything regarding these rental properties. This gives the Town the ability to inspect and this property cannot be rented until inspection has been passed. The Landlords must register all properties. If property does have issues and these are corrected and inspection then passed an occupancy permit will be issued. This permit must be taken to Municipal Utilities for utilities to be turned on. Inspections will be done by Brandon Blount or Lonnie Sensenich.

The Mayor requested the Ordinance be read a second time by Title.

***A motion was made by Councilwoman Horine and seconded by Councilman Shields to adopt Bill 2018-3 as Ordinance No. 2018-1260. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

- c. Adopting Bill 2018-4, Ordinance No. 2018-1261: An Ordinance Authorizing Rental Inspection Fees.

Properties must be registered first. Inspections once every 24 month period unless complaints received. There will be a registry of all rental properties. Fee will be \$25.00. If inspection fails will have two (2) chances to get up to code then re-inspect for a fee of \$35.00. If inspection fails again a ticket can be issued. The properties will be red tagged until up to code.

***A motion was made by Councilwoman Mohn and seconded by Councilwoman Horine to adopt Bill 2018-4 as Ordinance No. 2018-1261. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

- d. Chief Robert Turner – Report On Carrollton Memorial Airport.

Three (3) pilots are wanting concrete installed between hangers. The pilots will purchase concrete and rock.

Discussion held.

***A motion was made by Councilwoman Mohn and seconded by Councilwoman Horine to give Airport Board approval to go forward with the concrete project. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

There is currently a small shed at the Airport that is currently unoccupied. Tom Carpenter would like to rent this. Council advised to move forward and obtain a

contract and Ordinance for approval.

- e. Wastewater Supervisor Tammy Hamblen – New Blower Purchase.

Tabled – Hamblen absent.

- f. Bill 2018-6, Ordinance 2018-1263: An Ordinance Authorizing The Mayor To Enter Into A Lease Agreement With Foley Equipment For Street Department Skid Steer.

This is the lease that is renewed every year. The Skid Steer has been delivered.

***A motion was made by Councilman Shields and seconded by Councilwoman Horine to accept Ordinance No.: 2018-1263 as written. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

## **OLD BUSINESS**

- a. CMU Superintendent Clint Mathis – Water Systems Improvements Task Order.

Clint Mathis and Mike Logston of Bartlett and West were present.

Task Order Improvement Plan

\* Master Service Agreement – General contract with Bartlett & West.

\* Three (3) Task Orders

No. 1 – Based on hourly basis – work with DNR  
Funding Administrative

No. 2 – Engineering Design – Water Distribution  
Maintenance and modification of old treatment plant  
Cover everything up to bidding process

No. 7 - Several Improvements-projects handled directly by Utilities Board.

***A motion was made by Councilwoman Horine and seconded by Councilman Shields to authorize Mayor to sign Master Contract and Task Orders. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

## **OFFICIAL REPORTS**

- a. Fire Chief – Lonnie Sensenich

43 runs for the month of January

New volunteers needed. Board met to review volunteer applications.

2-13-18- interviews

2-18-18 – agility tests.

Air bottles Hydro Testing and Replacing – 90% complete

Replace bottles on ladder truck every 15 years.

Testing Individual SCBA's with regulators.

Tested 30 packs this month.

Bid Out Rescue Truck -  
To replace old one (1995)  
Bids due back February 23, 2018.  
Fire Board to meet February 27, 2018  
Will present bids to Council for approval.  
Working on the 4<sup>th</sup> of July event.

b. Police Chief – Robert Turner

Surplus property – 3 shotguns and one other gun to sell  
Crown Victoria  
Street Department brown truck.

***A motion was made by Councilwoman Horine and seconded by Councilwoman Mohn to authorize Mayor to authorize sale of surplus property from Police and Street Departments. The motion passed without opposition with the following council members voting yes:*** Mohn, Horine, Shields and Moeller. Machado was absent.

3 shotguns – in the budget  
Training Brooke and Perez- Tactical Response Team.

Tactical Response Team

Perez – Commander; Brooke – Team Leader  
To be used for high risk scenarios.  
High priority last minute events.  
Five (5) members  
Volunteer – Officers expense out of their own pockets. They are doing this for the benefit of the Town.  
Vest - \$300-\$500 with plates.  
AR15- primary weapon. 2<sup>nd</sup> weapon – their pistol.  
22 hours of training on the range. (16 hours/month)  
Team building exercises.  
Goal – to start the end of March.  
Live in Carrollton or five (5) minutes from City limits. 15 minutes response time.  
Need to bid out items.

Highway Patrolman, Clay Moeller – SWAT Team Troop A

These Tactical Units are the natural progression of communities.  
Armor very cost efficient.  
Need to educate community to why this and why the money spent.  
February 24, 2018 – Rupe Center  
Active shooter – don't shoot.  
Inviting Council.

c. Administrative Assistant – Terry Bell – Bonding – Credit Card Status

Terry Bell was absent.  
In order to obtain credit card would need to go to bank located in Blue Springs.

The Mayor suggested getting a debit card.

***A motion was made by Councilwoman Horine and seconded by Councilman Shields to authorize getting a debit card from the bank for incidentals. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

## **MAYOR'S REPORT**

a. University Extension Board Appointment

The Mayor nominated Terry Bell to the University Extension Board.

***A motion was made by Councilwoman Horine and seconded by Councilman Shields to appoint Terry Bell to the University Extension Board. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

b. Carroll County Trust Company – CMU Power Plant Upgrade Loan Address Change.

Carroll County Trust Company Switch gear loan. When it is time to renew, would like this to be sent to the CMU office rather than City Hall as it currently is. Causes too much of a delay.

***A motion was made by Councilwoman Horine and seconded by Councilman Shields to approve address change for CMU Power Plant Upgrade Loan. The motion passed without opposition with the following council members voting yes: Mohn, Horine, Shields and Moeller. Machado was absent.***

All City entities – replacing lighting to LED  
Cost approximately \$5,000  
Savings - \$1,000/month.  
Will save on peak load.

The Mayor appointed Lisa Moeller as liaison to City Works Board.

## **REPORT OF COUNCIL**

**Horine:** Library Board meeting – LED lights. Use funds from inventor of LED lights that is a Carrolltonian. Bequests to purchase LED lights.

**Mohn:** Kathy Lock, YMCA – pool membership again this year. Park Board has approved. Counselor Cowherd is working on contract and Ordinance with changes.  
Individuals on YMCA Scholarship will be able to use the pool

**Machado:** Absent

**Moeller:** No Report.

**Shields:** Concrete patches 10<sup>th</sup> and Jefferson – some have cracked.  
The Mayor stated the ones a 4<sup>th</sup> and Mason have also cracked.  
The Mayor has contacted Miller.

**Counselor:** Absent.

**Reimer:** No report.

***A motion was made by Councilwoman Horine and seconded by Councilwoman Mohn to pay the bills presented. The motion passed without opposition.*** Council members voting yes were: Mohn, Horine, Shields and Moeller. Machado was absent.

### **GUEST ACKNOWLEDGMENT**

Mayor Mathis recognized all the guests in attendance and thanked them for attending. Guests in attendance were: Kim Burger, Clint Mathis, Clay Moeller, Ethan Perkinson, Mike Logston, Chief Turner, Tina Brooke, Det. Looney, Jason Rhodes and David Zullig.

***A motion was made by Councilwoman Horine and seconded by Councilwoman Mohn that the City Council enter into a closed meeting with closed record and closed vote to the extent permitted by law, pursuant to §610.021 (1), (2), (3), (12) and (13) RSMo for the following purposes:***

- a. Pursuant to §610.021 (1) to consider legal action, cause of action and/or litigation involving public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;***
- b. Pursuant to §610.021 (2) to consider the leasing, purchase or sale of real estate;***
- c. Pursuant to §610.021 (3) and (13) to consider the hiring, firing, discipline or promoting of particular employees or personnel;***
- d. Pursuant to §610.021 (12) to consider sealed proposals and related documents or any documents related to a negotiated contract.***

***The motion was approved by the following roll call vote: Machado - absent, Mohn – yes, Horine– yes, Shields –yes and Moeller - yes.***

***A motion was made by Councilwoman Moeller and seconded by Councilman Shields to adjourn the regular meeting. The motion passed without opposition.*** Council members voting yes were: Mohn, Horine, Shields and Moeller. Machado was absent.

The meeting adjourned at 7:43 p.m.

/s/ Dana L. Reimer  
**DANA L. REIMER, Clerk**