

February 1, 2021

The Council for the Town of Carrollton met in regular session on Monday, February 1, 2021, at 6:00 p.m., by teleconference, to abide by social distancing due to the COVID-19 pandemic.

The meeting was called to order by Mayor Scott Bartlett.

ROLL CALL

Roll call was taken and answered by the following: Councilwoman Bliss, Councilman Higgins, Councilwoman Horine, Mayor Bartlett, Counselor Cowherd and Councilwoman Brunjes. Ward IV vacant

The Mayor nominated Bill Hughes as Councilman Ward IV.

A motion was made by Councilwoman Horine and seconded by Councilwoman Bliss to appoint Bill Hughes as Councilman Ward IV. The motion passed without opposition with the following council members voting yes: Bliss, Higgins, Horine and Brunjes.

APPROVAL OF AGENDA

The date of the meeting needs to be changed to February 1, 2021.

A motion was made by Councilwoman Horine and seconded by Councilwoman Brunjes to approve the Agenda with the change of the meeting date to February 1, 2021. The motion passed without opposition with the following council members voting yes: Bliss, Higgins, Horine, Hughes and Brunjes.

APPROVAL OF MINUTES

Minutes for the Regular Meeting held on January 20, 2021 were presented.

A motion was made by Councilwoman Brunjes and seconded by Councilman Higgins to approve the minutes for the Regular Council meeting held on January 20, 2021 as presented. The motion passed without opposition with the following council members voting yes: Bliss, Higgins, Horine, Hughes and Brunjes.

TABLED ITEM

- a. Personnel Manual Review – Overtime Pay When There Is A Holiday

No input from Supervisors due to the inclement weather and illness.
Will need to amend the Handbook.

This matter was tabled to a future meeting to get more input from Supervisors.

NEW BUSINESS

- a. Wilbers – Bartlett & West – Water System Improvements Agreement- Notice To Proceed.

Blake Wilbers was present to address the Council.

This is the project with Municipal Utilities. Reviewed the progress report from last month and what the plans are for this month.

Outstanding items- Agreement and Notice (Notice to proceed)– needs to be dated and signed.

The project is a little behind of schedule. There are no other issues or concerns.

Agreement needs to be dated date of bonds.

Notice To Proceed after the agreement.

A motion was made by Councilwoman Horine and seconded by Councilwoman Bliss to give the Mayor authority to sign the Notice to Proceed. The motion passed without opposition with the following council members voting yes: Bliss, Higgins, Horine, Hughes and Brunjes.

- b. MODoT 25% Approval For TAP Grant

Sidewalk Grant – need a percentage approved with MODoT.

Last meeting Council had agreed to a 25%.

A motion was made by Councilwoman Horine and seconded by Councilwoman Bliss to approve a 25% share for the TAP Grant. The motion passed without opposition with the following council approve voting yes: Bliss, Higgins, Horine, Hughes and Brunjes.

- c. Personnel Manual Review – To Add A Taxable Deduction Benefit for Healthcare.

Terry Bell, Administrative Assistant addressed the Council.

Spoke with the auditor and Counselor Cowherd.

A new form was drafted that will be available to everyone that are opting out of enrolling in the Town's healthcare plan.

Counselor Cowherd stressed you cannot encourage an employ to opt in to Medicare. You have to treat everyone the same across the Board.

Taxable benefit through payroll.

Present wording in the amendment that was drafted is unconditional.

This will be an amendment tot he Personnel policy and the employee must also sign a Healthcare Waiver form.

Discussion was held regarding the amount of the payment per month. The Council agreed on a payment of \$225/month.

A motion was made by Councilwoman Horine and seconded by Councilwoman Bliss to approve the new paragraph provided in the packet and add the amount of \$225 per month. The motion passed without opposition with the following council approve voting yes: Bliss, Higgins, Horine, Hughes and Brunjes.

OLD BUSINESS

No Agenda.

OFFICIAL REPORTS

a. Fire Chief – Lonnie Sensenich

17 calls for the month of January.

February 6, 2021 – Firefighter I and II Instruction online then test. Brandon and Michael will attend.

February 27, 2021 – First Responders Class

March 13, 2021 – 40 hour class.

4th of July – Chief Sensenich questioned whether to proceed with plans or not.

Will still have fireworks.

Chief Sensenich will start collecting donations for fireworks.

b. Police Chief – Christopher Looney

Absent due to illness.

MAYOR'S REPORT

- a. Welcomed Bill Hughes as Councilman Ward IV.
- b. City Hall – working on rotating schedule due to Covid.
- c. There have been random close contact with Covid issues in departments.
- d. Next Meeting – due to the receipt of fuel bids – next meeting will be held on February 18, 2021 at 6:00 p.m.

REPORT OF COUNCIL

Horine: Municipal Utilities Meeting– participated by phone. Everything fine. Park Board hasn't met.

Higgins: No Report.

Bliss: Library Board met and all is well.

Brunjes: City Works Board meeting- the Board voiced they felt it was better for Vern Dale Martin to make a decision on snow emergency routes rather than the Police Chief.
The Board also felt it was cheaper to use chip and seal on the streets rather than asphalt.
Vern Dale relayed that there is a broken chain on the snow plow.
There has to be 2” of snow before they plow. Issue of cars parked on the snow routes.

Hughes: No Report.

Counselor: No Report.

Reimer: No Report.

A motion was made by Councilwoman Brunjes and seconded by Councilman Higgins to pay the bills as presented. The motion passed without opposition. Council members voting yes were: Bliss, Higgins, Horine, Hughes and Brunjes.

GUEST ACKNOWLEDGMENT

Blake Wilbers.

A motion was made by Councilman Higgins and seconded by Councilwoman Brunjes to adjourn the Regular Meeting. The motion passed without opposition. Council members voting yes were: Bliss, Higgins, Horine, Hughes and Brunjes.

The meeting adjourned at 7:02 p.m.

/s/ Dana L. Reimer
DANA L. REIMER, Clerk