

**April 4, 2022**

The Council for the Town of Carrollton met in regular session on Monday, April 4, 2022, at 6:00 p.m., at City Hall at 206 W. Washington, Carrollton, MO 64633

The meeting was called to order by Mayor Olvera.

### **ROLL CALL**

Roll call was taken and answered by the following: Councilwoman McCoy, Councilman Higgins, Councilwoman Bliss, Mayor Olvera, Councilman Hughes and Councilwoman Brunjes. Counselor Cowherd was absent

### **AGENDA.**

***A motion was made by Councilwoman Brunjes and seconded by Councilwoman Bliss to approve the Agenda as presented. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Brunjes.***

### **APPROVAL OF MINUTES**

Minutes for the Regular Meeting held on March 21, 2022 were presented.

***A motion was made by Councilwoman Brunjes and seconded by Councilman Higgins to approve the minutes for the Regular Council meeting held on March 21, 2022 as presented. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Brunjes.***

### **TABLED ITEM**

No agenda.

### **NEW BUSINESS**

a. Clint Mathis, CMU – Council Approval To Lease Lot #12 To Simplot

Clint Mathis presented the Lease to Council.

Five (5) year lease, \$4,500 with a one year renewal. Increase 10% after first year and second year increases 20%. Council was all in favor.

Bill No, 2022-13 Ordinance 2022-1402t

An Ordinance Authorizing The Town Of Carrollton, Acting Through Its Board Of Public Works, To Enter Into A Lease Agreement With Simplot For The Rental Of 12 Municipal Drive And Authorizing All Acts Necessary To Carry Out The Terms Of Such Lease Agreement.

The Mayor requested a reading of the Ordinance by Title.

The Mayor requested a second reading of the Ordinance by Title.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy to approve Bill 2022-13 as Ordinance 2022-1402 The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Brunjes.***

b. ARPA Funds - \$2,000 For Slide At Martin Park

\$2,000 going towards purchasing a better slide. Originally a plastic slide was going to be ordered, these funds will go towards purchasing a metal slide.

***A motion was made by Councilman Higgins and seconded by Councilman Hughes to approve \$2,000 of ARPA Funds for the purchase of a slide for Martin Park. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Brunjes.***

c. Street Paving Bids Bill 2022-12 Ordinance 2022-1399

Capital Paving	\$537,744.50	fewer streets	\$287,784.40
Emery Sapp & Sons	\$545,178.00		

Some streets were eliminated making the total bid \$287,784.40  
Bryan Mathis spoke with Capital Paving and this amount was agreed upon.

***A motion was made by Councilman Hughes and seconded by Councilwoman McCoy to accept the bid from Capital Paving in the amount of \$287,784.40 The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Brunjes.***

Bill 2022-10 Ordinance 2022-1399

An Ordinance Authorizing The Town Of Carrollton To Enter Into A Contract With Capital Paving For 2022 Street Milling And Overlay Project And Authorizing All Acts Necessary To Carry Out The Terms Of Such Contract.

The Mayor requested a reading of the Ordinance by Title.  
The Mayor request a second reading of the Ordinance by Title.

***A motion was made by Councilwoman McCoy and seconded by Councilman Hughes to approve Bill 2022-10 as Ordinance 2022-1399 The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Brunjes.***

d. Rupe Center Parking Lot Paving Bill 2022-11 Ordinance 2022-1400

Capital Paving	\$49,335.00
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***A motion was made by Councilwoman Bliss and seconded by Councilman***

**Hughes to accept the bid from Capital Paving in the amount of \$49,335.00 for the Rupe Center Parking Lot. The motion passed without opposition with the following council members voting yes:** McCoy, Higgins, Bliss, Hughes and Brunjes.

An Ordinance Authorizing The Town Of Carrollton To Enter Into A Contract With Capital Paving For 2022 Rupe Center Parking Lot Project And Authorizing All Acts Necessary To Carry Out The Terms Of Such Contract.

The Mayor requested a reading of the Ordinance by Title.  
The Mayor requested a second reading of the Ordinance by Title.

**A motion was made by Councilwoman McCoy and seconded by Councilman Hughes to approve Bill 2022-11 as Ordinance 2022-1400. The motion passed without opposition with the following council members voting yes:** McCoy, Higgins, Bliss, Hughes and Brunjes.

## **OLD BUSINESS**

a. On Call Engineer Agreement Bill 2022-12 Ordinance 2022-1401

An Ordinance Authorizing The Town Of Carrollton To Enter Into An Agreement With Howe Company For An On-Call Engineering Agreement For Professional Services And Authorizing All Acts Necessary To Carry Out The Terms Or Such Agreement.

The Mayor requested a reading of the Ordinance by Title.  
The Mayor requested a second reading of the Ordinance by Title.

**A motion was made by Councilwoman Bliss and seconded by Councilwoman Brunjes to approve Bill 2022-12 as Ordinance 2022-1401. The motion passed without opposition with the following council members voting yes:** McCoy, Higgins, Bliss, Hughes and Brunjes.

b. Revised Animal Control Ordinance Bill 2022-8 Ordinance 2022-1397

An Ordinance Adopting An Animal Control Code For The Town Of Carrollton, Establishing Penalties For Violations And Setting An Effective Date.

Councilman Higgins brought up this Ordinance states that the property owner was to have 10 acres of land in order to own horses. Council was not in agreement with this.

This matter was tabled in order to make the changes regarding horses.

## **OFFICIAL REPORTS**

a. Wastewater Supervisor – Tammy Hamblen

Tammy was absent.  
A daily log of work events was provided to Council.

The Mayor informed the Council that the emergency project at W. 2<sup>nd</sup> Street and Ely by Martin Park was originally bid at \$200,000 range. There are more serious concerns and the cost has been estimated at \$500,000 - \$800,000

b. Street Supervisor – Bryan Mathis

A daily log of work events was provided to Council.  
Approximately 20 ton of mix has been used for patching.  
Work at 7<sup>th</sup> and Main and 6<sup>th</sup> and Hoxie.  
Bryan will provide a list for projects planned.  
Discussion held regarding needing a new plow truck.

c. Lauren George - 3<sup>rd</sup> Grade Letters Received.

Received 16 letters from multiple 3<sup>rd</sup> grade classes.  
Lauren shared the ideas and concerns of the 3<sup>rd</sup> graders.  
The Council appreciated their interest.

## MAYOR'S REPORT

a. Board Member City Works Board

Sturgeon Electric is leaving and will clean up lot.  
Sapp & Sons Paving – will be using the lot as a portable asphalt plant

b. Animal Shelter – a small committee has been formed. Shelter will be placed behind Russ' building- back part of fence and further down. Eventually there will be a dog park. Old Shelter will be given to Fair and Livestock Leaders.

c. The Mayor's idea to clean up the WWI Memorial which is South of Town at the Triangle. There will be 3 flagpoles behind the monument. The center one will be the original flag, the POW flag on one side and the State of MO flag on the other side. There will be a bench in front of the memorial and new lights.

d. Contract with trash pick-up company (RTS). Contract didn't have Administration Fee and this had to be paid.  
Will need to raise trash fee \$1.50 for a total of \$14.00

***A motion was made by Councilwoman Brunjes and seconded by Councilwoman Bliss to approve a \$1.50 increase to the trash service fee. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Brunjes.***

e. The Mayor briefly spoke about the collection of bulk items that was discussed at the Green Hills meeting. This will be updated at a later date.

## REPORT OF COUNCIL

**Bliss:** Mentor Town USA meeting – career planning program. Unpaid

internships and community service.  
Care Connections – Volunteer Fair.

**Higgins:** No Report.

**McCoy:** Lengthy discussion regarding disabled parking on Washington Street.  
Numerous inquiries regarding what action has been taken on several properties that are not code compliant.

**Brunjes:** Library Board meeting on April 28, 2022.  
The Library received a \$25,000 grant.

**Hughes:** No Report.

**Counselor:** Absent.

**Reimer:** No Report.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy to pay the bill from Keith's Uptown Tire and Service in the amount of \$15.00. The motion passed without opposition.*** Council members voting yes were: McCoy, Bliss, Hughes and Brunjes. Higgins abstained.

***A motion was made by Councilman Hughes and seconded by Councilwoman Bliss to pay the bills as presented. The motion passed without opposition.*** Council members voting yes were: McCoy, Higgins, Bliss, Hughes and Brunjes.

## **PUBLIC PARTICIPATION**

None.

## **GUEST ACKNOWLEDGMENT**

Terry Bell, Kim Galbrecht, Lauren George, Lisa Conner, Clint Mathis, Bryan Mathis, Amy Hand, Jon Dwigins and Janet Zullig.

***A motion was made by Councilwoman Bliss and seconded by Councilman Higgins to enter into a closed meeting with closed record and closed vote to the extent permitted by law, pursuant to §610.021 (3),(13) RSMo for the following purposes:***

*Pursuant to §610.021 (3) and (13) to consider the hiring, firing, discipline or promoting of particular employees or personnel.*

***The motion was approved by the following roll call vote:*** McCoy – yes, Higgins – yes, Bliss– yes, Hughes – yes and Brunjes – yes.

Council re-entered regular session.

Leaf and limb pick-up – First of May.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy to adjourn the regular meeting. The motion passed without opposition. Council members voting yes were: McCoy, Higgins, Bliss, Hughes and Brunjes.***

The meeting adjourned at 7:29 p.m.

/s/ Dana L. Reimer  
**DANA L. REIMER, Clerk**