

**June 6, 2022**

The Council for the Town of Carrollton met for a Public Hearing and regular session on Monday, June 6, 2022, at 6:00 p.m., at City Hall at 206 W. Washington, Carrollton, MO 64633.

The meeting was called to order by Mayor Olvera.

## **PUBLIC HEARING**

Planning and Zoning Administrator, Kim Galbrecht conducted the meeting. Discussion held regarding the annexation of property owned by Steven Davis which is located at 1111 E. 10<sup>th</sup> Street.

Mr. Davis is desirous of this County property being annexed in to City limits.

There were no comments from the public and no objections from City Council.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman Conner to annex the County property located at 1111 E. 10<sup>th</sup> Street to City limits. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner***

## **ROLL CALL**

Roll call was taken and answered by the following: Councilwoman McCoy, Councilman Higgins, Councilwoman Bliss, Mayor Olvera, Councilman Hughes and Councilwoman Conner. Counselor Cowherd was absent.

## **AGENDA.**

***A motion was made by Councilwoman McCoy and seconded by Councilwoman Bliss to add Adam Palmer to the agenda. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner***

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy to approve the Agenda as amended The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

## **APPROVAL OF MINUTES**

Minutes for the Regular Meeting held on May 16, 2022 were presented.

***A motion was made by Councilman Higgins and seconded by Councilman Hughes to approve the minutes for the Regular Council meeting held on May 16, 2022 as presented. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

## TABLED ITEM

a. Bill 2022-8 Ordinance 2022-1397

An Ordinance Adopting An Animal Control Code For The Town Of Carrollton, Establishing Penalties For Violations, And Setting An Effective Date.

The Mayor requested a reading of the Ordinance by Title.

The Mayor requested a second reading of the Ordinance by Title.

Short discussion held.

***A motion was made by Councilman Hughes and seconded by Councilman Higgins to approve Bill 2022-8 as Ordinance 2022-1397. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

## NEW BUSINESS

a. Bret Lyon – YMCA Update On The Half Marathon

Bret Lyon was unable to be present.

The Half Marathon will be on September 10, 2022.

Bret will address Council in August.

b. Shad Stanick – Pet (Cats) Problems.

Shad Stanick addressed the Council regarding cat and wild animal issues at his property. He informed Council about the animals always getting in to his trash and he was constantly having to pick it up. He stated there were numerous locations in town where there were also issues with raccoons, skunks and feral cats.

Council and the Mayor informed Mr. Stanick of the procedures the Town follows and also addressed Ordinances.

Lengthy discussion held. Mr. Stanick left the meeting.

c. Agreement To Sell Industrial Park Land To Steven Davis.

This is the last piece of land CMU owns- undeveloped piece of property.

Mr. Davis is wanting to use this property to keep flood waters away from his development.

CMU has come to an agreement with Mr. Davis.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy to approve the sale of the real estate property to Steven Davis. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

Bill 2022-17 Ordinance 2022-1406

An Ordinance Authorizing The Town Of Carrollton To Enter Into A Real Estate

Purchase Agreement With Steven Davis and Martha Davis For The Sale Of Unimproved Property Owned By The Town Of Carrollton And Authorizing All acts Necessary To Carry Out The Terms Of Such Agreement.

The Mayor requested a reading of the Ordinance by Title.

The Mayor requested a second reading of the Ordinance by Title

***A motion was made by Councilman Higgins and seconded Councilwoman McCoy to approve Bill 2022-17 as Ordinance 2022-1406. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

d. Adam Palmer

Adam Palmer addressed the Council regarding getting a right of way access across City property to get to Lock property to dump wood chips. He has an oral agreement with the Lock's but there is no written agreement.

The dump has been closed due to illegal dumping which has been the culprit of fires.

Lengthy discussion held.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy, pending approval from Counselor Cowherd and the Locks, to grant access to Adam Palmer to cross City property to access the Lock property. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

## **OLD BUSINESS**

No Agenda.

## **OFFICIAL REPORTS**

a. Street Supervisor – Bryan Mathis

A daily log was provided to Council.

Cutting brush.

6<sup>th</sup> Street – will try and start Thursday or Friday- put new storm drain in. Road will be closed for two weeks.

Working on 7<sup>th</sup> Street – moving sewer lines.

b. Wastewater Supervisor – Tammy Hamblen

Tammy was absent.

Daily log was provided to Council.

c. Kim Galbrecht – Planning & Zoning.

Kim gave a summary of her activities.

21 nuisances notified.  
3 citations  
2 dangerous buildings/nuisance  
2 commercial permits  
8 residential permits  
9 fence permits  
Annexation Davis  
Re-zone Grider from residential to agricultural  
Stottlemyre- vacate alley  
Kim now has a form for vacated abandoned homes that can be requested.  
Demo list includes 105 E. Lincoln and 407 W. Benton.  
Has sent Notices to 303 N. Main and 308 N. Main.

d. Terry Bell- Approval To Start Paperwork With USDA For Plow Truck

Information on plow truck was provided to Council.  
There are currently three (3) USDA loans for the Street Department.  
One of these loans will be paid off in August, the second in four (4) years and the last one in 2031.  
Needing to solicit USDA for a grant/loan. Usually an 80/20.

***A motion was made by Councilman Higgins and seconded by Councilwoman McCoy to go ahead and solicit USDA grant/loan bids for the plow truck. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

## **MAYOR'S REPORT**

a. Lease Agreement With The VFW

Asked Council to review the proposed draft of a new lease agreement submitted by John Sweeney and Mike Floyd and to compare it to the old one.

b. Animal Shelter

There will be a meeting on June 9<sup>th</sup> with the Engineer.

c. Planning and Zoning – Job Description

Code Enforcement is the primary focus.  
Thoughts on hiring a compliance officer – part-time.  
Kim does not have enough time to do everything.  
Asked Council to draft a job description for a compliance officer including how many days of the week and hours. This will be addressed at the next meeting.

## **REPORT OF COUNCIL**

**Bliss:** MML meeting – Brownsfield Project – apply for Grants- source for finding help for asbestos removal etc.

Annual Conference is July 11, 2022.  
July 9<sup>th</sup> and 10<sup>th</sup>, 2022- training for elected officials.

**Higgins:** No Report.

**McCoy:** Inquired about City Employees' paychecks being auto deposited. Terry Bell stated she is already looking in to this and planning on doing it.

Terry inquired about the Juneteenth Federal Holiday and if the City wants to honor it as well.

***A motion was made by Councilman Hughes and seconded by Councilwoman Bliss to honor Juneteenth as a Holiday. The motion passed without opposition with the following council members voting yes: McCoy, Higgins, Bliss, Hughes and Conner.***

Next Council meeting will be Tuesday, June 21, 2022.

**Conner:** No Report

**Hughes:** No Report.

**Counselor:** Absent.

**Reimer:** No Report.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy to pay the bills as presented. The motion passed without opposition. Council members voting yes were: McCoy, Higgins, Bliss, Hughes and Conner.***

## **PUBLIC PARTICIPATION**

None.

## **GUEST ACKNOWLEDGMENT**

Terry Bell, Kim Galbrecht, Lauren George, Bryan Mathis, Shad Stanick, Martha Brunjes, Rebecca Smith, Stephanie Bugbee, Adam Palmer, Darrell Summers and Janet Zullig.

***A motion was made by Councilwoman Bliss and seconded by Councilman Higgins to enter into a closed meeting with closed record and closed vote to the extent permitted by law, pursuant to §610.021 (3),(13) RSMo for the following purposes:***

*Pursuant to §610.021 (3) and (13) to consider the hiring, firing, discipline or promoting of particular employees or personnel.*

***The motion was approved by the following roll call vote: McCoy – yes, Higgins –***

yes, Bliss– yes, Hughes – yes and Conner- yes.

Council re-entered regular session.

***A motion was made by Councilwoman Bliss and seconded by Councilwoman McCoy to adjourn the regular meeting. The motion passed without opposition. Council members voting yes were: McCoy, Higgins, Bliss, Hughes and Conner.***

The meeting adjourned at 7:47 p.m.

/s/ Dana L. Reimer  
DANA L. REIMER, Clerk