

MINUTES FOR THE TOWN OF CARROLLTON
May 2, 2016

The council for the Town of Carrollton met in regular session on Monday, May 2, 2016, at 6:00 p.m., at City Hall, 206 W. Washington, Carrollton, MO 64633.

ROLL CALL

Roll call was taken and answered by the following: Councilwoman McCoy, Councilman Bartlett, Councilwoman Horine, Mayor Mathis, and Councilman Shields. Counselor Cowherd and Councilwoman Ward were absent.

APPROVAL OF AGENDA

A motion was made by Councilwoman Horine and seconded by Councilman Shields to accept the agenda as presented. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett, Horine and Shields. Ward was absent.

APPROVAL OF MINUTES.

Minutes from the ***Regular Meeting held on April 18, 2016*** were presented.

A motion was made by Councilman Bartlett and seconded by Councilwoman McCoy to approve the minutes for the Regular Meeting held April 18, 2016 as presented. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett and Shields. Horine abstained and Ward was absent.

NEW BUSINESS

a. **HELP Services Parking Lot – Dee Fergason**

Dee Fergason – Director of HELP Services presented her request for parking spaces to the Council.

HELP Services has now located to 15 W. Washington. Fergason requested 2 loading and unloading signs for Tuesday and Friday for in front of building and one on the West side of the building to reserve parking spaces.

HELP Services has one paid employee, 30 volunteers ranging in age from 94 years to 25 years of age.

Last year gave \$22,000 in utilities assistance and \$15,000 utilities assistance to keep residents in County. They are also the USDA commodity distribution center servicing 90-120 families per month.

Jay Wilson representing Bank 21 and Glenda Vantrump representing her own business on the square voiced objections.

Extended discussion held.

This matter was tabled to the next council meeting to allow time for council to study the traffic flow and speak with other business owners.

b. Animal Control – Shyla Leyva

Informed council that animal control is in need of a new Ordinance. The State of Missouri can't ban certain breeds and to cover that can ban viscous animals. The proposed new ordinance adds many issues not currently covered for the Town of Carrollton and more details for areas that are already covered.

Discussion was held.

The Council suggested that the proposed new Ordinance be forwarded to Counselor Cowherd to review and edit. The Ordinance will be brought back to Council for approval. There is also a possible Grant that would provide funds to spay and neuter 500 animals.

c. Fair Board Lighting Issues at Walnut Hills, Fair – Mary Ann Rodenberg

Light poles have been donated and the City and County are working together to try and get poles and lights set. Municipal Utilities has approved to help provide wire and set poles. Also have some lights for the arena.

Discussion was held.

A motion was made by Councilman Bartlett and seconded by Councilwoman McCoy that if the Park Board is good with this proposal, have Municipal Utilities set poles with lights. Have Municipal Utilities put a switch of some sort on pole. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett, Horine and Shields. Ward was absent.

d. Street Paving for 2016

Jefferson Street- starting to work on holes this week.

Councilman Bartlett suggested working on streets that they could now.

Administrative Assistant, Terry Bell suggested to have citizens call City Hall if they observe any street holes.

Currently raising some manholes.

The Mayor suggested putting off any paving to next year and put this years funds in a CD. Councilwoman Horine discussed the flyer generated to distribute to citizens to inform them about the streets. The flyers will be inserted in the Municipal Utilities bills.

A motion was made by Councilman Bartlett and seconded by Councilwoman Horine to accept accept bids for a CD in the amount of \$150,000 for the next council meeting. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett, Horine and Shields. Ward was absent.

A motion was made by Councilwoman Horine and seconded by Councilman Shields to send out a notice regarding the streets to all customers of Municipal Utilities. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett, Horine and Shields. Ward was absent.

OLD BUSINESS

No Agenda

OFFICIAL REPORTS

a. Fire Chief – Lonnie Sensenich

Quarterly Report:

11 training sessions
353 man hours spent on training.
110 calls total

April Report:

52 runs for the month of April
40 requests to burn

Pumper/Tanker update – chasis is there and they will get the bill.

4th of July, 2016 – started collecting donations today. Planning going well. They will be placing signs throughout the park, recognizing all sponsors.

The Rupe Center parking lot will need some repair – will dig out and put in more gravel.

KCPL training was very good for both sessions.

b. Police Chief – Robert Turner

862 calls for the month of April.

Programs – Sgt. Murdock- Partners with Education

Officer Leyva- Bike registry

Relay For Life – will participate

DEA Drug Collection – collected 21.6 pounds- participated last week
free program

FTO Officer Allen- putting together a FTO- training program for new officers.

Collecting applications for open position – the candidate that was hired declined.

Training:

Interview and Interrogation- May 17-18 in Pettis County.

Management Development Training – May 23-27 MO Sheriff's Assoc.

Driving Training in June – Missouri Sheriff's Association.

Parking issues in the park and the baseball fields was discussed in depth.

This matter was tabled to the next council meeting to allow time for further investigation of the problems.

c. Administrative Assistant – Terry Bell – name changes on all City accounts.

Welcomed Scarlet Horine as Councilwoman at Large.

Need to remove Steve Walden and add Scarlet Horine to all bank accounts.

A motion was made by Councilman Bartlett and seconded by Councilman Shields

to remove Steve Walden as authorized signer and add Scarlet Horine to all accounts. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett, Horine and Shields. Ward was absent.

d. Financial Assistant – Lisa Ream – Implementing Electronic Pay

Lisa Ream was not present.

Would like to implement debit machine for collection of taxes. Alta O'Neal, County Collector has implemented a debit machine and it is working well. Municipal Utilities is planning on adding one.

Terry Bell filling in for Lisa Ream stated they would also like to implement direct deposit for payroll.

Discussion was held. Council would like both Lisa and Terry to investigate the costs and fees of each and have a report for the next council meeting.

MAYOR'S REPORT

a. Approval of CMU Board Members

Scarlet Horine is now off of Board. The Mayor nominated Frank Olvera to the CMU Board.

A motion was made by Councilman Bartlett and seconded by Councilwoman McCoy to put Frank Olvera on the CMU Board pending an opinion on conflict of interest by Counselor Cowherd. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett, Horine and Shields. Ward was absent.

b. Planning & Zoning and Mayor Pro-Tem

Mayor Mathis nominated Scarlet Horine to the Planning and Zoning Board and Mayor Pro-Tem.

A motion was made by Councilman Bartlett and seconded by Councilman Shields to put Scarlet Horine on the Planning & Zoning Board and as the position of Mayor Pro-Tem. The motion passed without opposition with the following council members voting yes: McCoy, Bartlett, Horine and Shields. Ward was absent.

Discussion held regarding having the mowing crew mow CMU property but not the restricted areas. Council approved.

REPORT OF COUNCIL

Horine: Honor to be on the Council.
Library Board meeting – two new members for the Board. There were two resignations.
CMU Board – Draft of bid package, will be sent to contractors soon.
Switch gear may possibly be in by the end of summer.

- Bartlett:** Vern Dale – continue to fix the streets they can.
Library Board – Kim Davis, secretary.
Retirement reception for CMU Superintendent, Jim Paul.
Welcomed Clint Mathis as new CMU Superintendent.
Welcomed Scarlet Horine to Council.
Mosquito spray – trail area – inquired if it was a possibility.
Told the Police Department Council has their support for enforcement.
- McCoy** No report. Welcomed Scarlet Horine to the Council.
- Ward:** Absent.
- Shields:** Inquired if Clint Mathis was going to attend any City Council meetings. Would also like to see Russ Mayden occasionally, possibly quarterly. Also inquired if the Library would like to attend. Welcomed Scarlet Horine.
- Counselor:** Absent.
- Reimer:** No Report. Welcomed Scarlet Horine to the Council.

A motion was made by Councilwoman Horine and seconded by Councilwoman McCoy to pay the Shopko bill in the amount of \$324.91. The motion passed without opposition. Council members voting yes were: McCoy, Horine and Shields. Ward was absent and Bartlett abstained.

A motion was made by Councilman Shields and seconded by Councilman Bartlett to pay the bills presented. The motion passed without opposition. Council members voting yes were: McCoy, Bartlett, Horine and Shields. Ward was absent.

GUEST ACKNOWLEDGMENT

Mayor Mathis recognized all the guests in attendance and thanked them for attending. Guests in attendance were: Terry Bell, Kim Burger, Shyla Leyva, Glenda Vantrump, Martha Brunjes, Chief Turner, Lonnie Sensenich, Dee Ferguson, Jay Wilson, Keith Higgins, Melanie Higgins, Rob Williams, Mary Ann Rodenberg, Janet Zullig and Mike Stone.

A motion was made by Councilwoman Horine and seconded by Councilman Bartlett to adjourn the regular meeting. The motion passed without opposition. Council members voting yes were: McCoy, Bartlett, Horine and Shields. Ward was absent.

The meeting adjourned at 7:44 p.m.

 /s/ Dana L. Reimer
DANA L. REIMER, Clerk