

**MINUTES FOR THE TOWN OF CARROLLTON  
MAY 15, 2017**

The council for the Town of Carrollton met in regular session on Monday, May 15, 2017, at 6:00 p.m., at City Hall, 206 W. Washington, Carrollton, MO 64633.

Mayor Pro-Tem, Scarlet Horine conducted the meeting.

**ROLL CALL**

Roll call was taken and answered by the following: Councilman Bartlett, Councilwoman Horine, Counselor Cowherd, Councilman Shields and Councilwoman Ward. Mayor Mathis was absent and Ward II vacant.

**APPROVAL OF AGENDA**

***A motion was made by Councilman Shields and seconded by Councilwoman Ward to approve the agenda as presented. The motion passed without opposition with the following council members voting yes:*** Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

**APPROVAL OF MINUTES.**

Minutes from the ***Regular Meeting held on May 1, 2017*** were presented.

***A motion was made by Councilman Bartlett and seconded by Councilman Shields to approve the minutes as presented for the Regular Meeting held May 1, 2017. The motion passed without opposition with the following council members voting yes:*** Horine, Bartlett, Shields and Ward. Councilman Ward II vacant.

**TABLED ITEM**

- a. No Agenda.

**NEW BUSINESS**

- a. Liquor License – The Lavender Tea Room – Wine By The Glass.

Cry Baby Farms – The Lavender Tea Room will be serving pastries and finger sandwiches. Wanting to sell wine by the glass.

Hours: 11:00 a.m. - 2:00 p.m. Wednesday thru Saturday.

***A motion was made by Councilman Shields and seconded by Councilman Bartlett to approve the liquor license for the Lavender Tea Room. The motion passed without opposition with the following council members voting yes:*** Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

- b. Using Inmates To Mow, Weedeat And Cleanup In City Limits.

Chillicothe Correctional Facility – they have insurance on workers.

Good workers, no high risk. \$7.50/person/day  
Will need to provide supervisor. The Mayor, Joe Arnold, Scarlet Horine, Vern Dale Martin will go to training for supervisor.  
Use them for abatements and mowing.  
There will be a contract coming from the Warden.

The consensus of the council was to proceed with the contract.

c. 4 Way Stop at 1<sup>st</sup> and Folger Streets

Present were: Sue Lightfoot (Library), Kathy Lock (YMCA).  
There are more children going to the YMCA and the Library. The 4-way stop would be better for the safety of the children. The Board is in favor of this. Additionally, crosswalks on all four (4) streets.  
Discussion was held. Safety measures need to be in place.

It was the consensus of the council to install a 4-way stop with crosswalks and re-paint curbs and parking spaces at 1<sup>st</sup> and Folger Streets.  
Kathy Lock will offer parking for post office workers in the YMCA lot.

d. Adopting Ordinance No.: 2017-1222 for Paving

*An Ordinance Authorizing The Town Of Carrollton To Enter Into A Contract With McConnell & Associates To Edge Mill 1.5" Asphalt Overlay Main, Mason and Jefferson Streets And Authorizing All Acts Necessary To Carry Out The Terms Of Such Contract.*

*Clerk Reimer read the Ordinance by Title.*

McConnell & Associates – the date has been delayed due to the rain. Current date is May 20, 2017.

150' will be added to finish Jefferson Street at the cost of \$9,000.  
Will need \$5,000 payment performance bond.

Councilman Bartlett requested the Ordinance be read a second time by Title.

***A motion was made by Councilwoman Ward and seconded by Councilman Shields to adopt Ordinance No. 2017-1222. The motion passed without opposition with the following council members voting yes: Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.***

e. YMCA Agreement For Use Of City Pool – Ordinance No. 2017-1223

An Ordinance Authorizing The Town Of Carrollton To Enter Into An Agreement With The Carroll County Area YMCA For Swimming Pool Use.

Kathy Lock, YMCA Director was present.  
Cooperative agreement not for profit. One year agreement.  
YMCA will make a \$2,000 lump sum payment to the Carrollton pool.  
Currently this will not hurt the profit from pool membership purchases.

Discussion was held.  
Clerk Reimer read the Ordinance by Title  
Councilman Bartlett requested a second reading of the Ordinance by Title.

***A motion was made by Councilwoman Ward and seconded by Councilman Shields to adopt Ordinance No. 2017-1223. The motion passed without opposition with the following council members voting yes:*** Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

- f. Amending Ordinance 2017-1221 On The Sales Tax Election from August to November.

Ordinance No. 2017-1225

Tax expires in August. Currently have adequate time to call election for the sales tax and file notice. It is too late for candidate filing. Council vacancies can go on a November ballot.

Discussion was held.

No action was taken – leave election in August for Sales Tax.

- g. Adopting Ordinance 2017-1224 Task Order #5 for Preliminary Engineering Report On The Water System With Bartlett and West

Clint Mathis, Municipal Utilities Superintendent was present.

This is an amendment to the previous preliminary engineering report for improvement plan. Currently at end of five (5) years. Amending by adding a few buildings and structures. This is required by DNR. Will need this to apply for grants or future bonds.

Clerk Reimer read the Ordinance by Title.

Councilman Bartlett requested the Ordinance be read a second time by Title.

***A motion was made by Councilman Shields and seconded by Councilman Bartlett to adopt Ordinance No. 2017-1224. The motion passed without opposition with the following council members voting yes:*** Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

## **OLD BUSINESS**

No Agenda.

## **OFFICIAL REPORTS**

- a. Wastewater Supervisor – Tammy Hamblen

Ray Blakely has now backed out. Currently down to one (1) blower.

Will take 6-8 weeks to get one here.

Cullum & Brown - \$50,549 – 5 year warranty on motor, parts in Sedalia.

Discussion was held.

***A motion was made by Councilman Bartlett and seconded by Councilman Shields to go with Cullum & Brown for the blower at \$50,549 all in, all parts required and installed. The motion passed without opposition with the following council members voting yes:*** Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

Tammy Hamblen was directed to start search for engineer for electrical.  
Thanked Clint Mathis and Vern Dale Martin for their help. Fixed 24 spots.  
DNR made a surprise visit. Tested all within limits.

***A motion was made by Councilman Bartlett and seconded by Councilman Shields to let Tammy Hamblen, Clint Mathis and the Mayor to pick engineer and for negotiations with a contract. The motion passed without opposition with the following council members voting yes:*** Bartlett, Horine, Shields and Ward.  
Councilman Ward II vacant

b. Street Supervisor – Vern Dale Martin

Didn't get oiler – price got too high.  
Helped Tammy with sewers.  
Getting ready for pavers.  
Will be using the stump grinder in the morning to grind the stumps out in front of City Hall.  
\$1,115/week to rent miller to attach to bobcat.

c. Planning and Zoning – Kim Burger

Board members – need a minimum of 7 and maximum of 15. Asking for an additional member. Nominated Dan Price.

***A motion was made by Councilman Bartlett and seconded by Councilman Shields to appoint Dan Price to the Planning and Zoning Board. The motion passed without opposition with the following council members voting yes:*** Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

East Shanklin to East Lincoln. There is an alley 10 ft. wide – (easement)  
Not wide enough to do anything with. The residents have been mowing it.  
Consensus of council to vacate alley but retain easement. This must go to the Planning and Zoning Board.

Proposed Ordinance for Accessory Buildings: Current zoning does not allow unless on the same lot as residence.  
Proposed ordinance will have specifications on size, material, restrictions. Can't be used as business or dwelling.  
Will need to go to Planning and Zoning Board first.

Added to the demolition list at the hearing: 511 Waters and 515 W. Benton.

## **MAYOR'S REPORT**

Mayor was absent.

## REPORT OF COUNCIL

**Horine:** CMU Meeting – updating charter – would be a vote of the citizens. Requesting purchase of porta potty to take on sites with them. They have a trailer. Will if get prisoners for mowing will need one. Cost approximately \$600 - \$700. Will also need chemicals.

***A motion was made by Councilman Bartlett and seconded by Councilman Shields to purchase a porta potty with a limit of \$1,000- also need chemicals. The motion passed without opposition with the following council members voting yes:***

Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

**Bartlett:** Park Board meeting – discussion about eclipse event – campground area, pool open? Not committed yet to pool open. Eclipse meeting – inquired if the City was getting porta potties for the event – number not known yet. May use Rupe interest money that the City donated. Milling and paving upcoming. No parking May 30<sup>th</sup> – June 2<sup>nd</sup>. School is out – increased activity. Congratulations to Class of 2017.

**Ward II** Vacant.

**Ward:** Watching the pipeline activity on her street.

**Shields:** Police and Fire Board meetings. Police are doing good things. Thanks to them, all the departments and Clint Mathis. Currently have good people heading the departments.

**Counselor:** Home Rule Charter – need population of 5,000 people. Amend current charter by voting or rid of it to 4<sup>th</sup> class. Old election law – need to repeal since it is outdated. County sent a letter to Casse Brown regarding serving as both City and County Prosecutor. It is a part-time position. Casse is talking to the County and her own attorney. If City needs an Ordinance – will handle it.

**Reimer:** No Report.

***A motion was made by Councilman Shields and seconded by Councilwoman Ward to pay the Shopko bill in the amount of \$101.14. The motion passed without opposition.*** Council members voting yes were: Horine, Shields and Ward. Bartlett abstained and Ward II vacant.

***A motion was made by Councilman Shields and seconded by Councilman Bartlett to pay the bills presented. The motion passed without opposition.*** Council members voting yes were: Bartlett, Horine, Shields and Ward. Ward II vacant.

## **GUEST ACKNOWLEDGMENT**

Mayor Mathis recognized all the guests in attendance and thanked them for attending. Guests in attendance were: Terry Bell, Kim Burger, Martha Brunjes, Robert Turner, Russ Mayden, Robert Crawford, Tammy Hamblen, Vern Dale Martin, Clint Mathis, John Poston, Kathy Lock, Sue Lightfoot, KMZU reporter and Janet Zullig.

***A motion was made by Councilman Bartlett and seconded by Councilman Shields that the City Council enter into a closed meeting with closed record and closed vote to the extent permitted by law, pursuant to §610.021 (1), (2), (3), (12) and (13) RSMo for the following purposes:***

- a. Pursuant to §610.021 (1) to consider legal action, cause of action and/or litigation involving public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;***
- b. Pursuant to §610.021 (2) to consider the leasing, purchase or sale of real estate;***
- c. Pursuant to §610.021 (3) and (13) to consider the hiring, firing, discipline or promoting of particular employees or personnel;***
- d. Pursuant to §610.021 (12) to consider sealed proposals and related documents or any documents related to a negotiated contract.***

***The motion was approved by the following roll call vote: Ward II – vacant, Bartlett – yes, Horine– yes, Shields –yes and Ward –yes.***

***A motion was made by Councilman Bartlett and seconded by Councilman Shields to adjourn the regular meeting. The motion passed without opposition.*** Council members voting yes were: Bartlett, Horine, Shields and Ward. Councilman Ward II vacant.

The meeting adjourned at 8:12 p.m.

/s/ Dana L. Reimer  
**DANA L. REIMER**, Clerk